

Killeen Independent School District

Exempt 2024-2025 Monthly Pay Calendar



Direct deposit funds are available to the banks the day before payday. However, every bank has a different policy regarding availability of direct deposit funds. The following are the tentative scheduled pay dates and periods for the 2024/2025 school year. **These dates are subject to change.*

Month	Paycheck Date	Direct Deposit Date	Period Covered (Absences taken during dates below will process on corresponding check dates)	◆ Time & Attendance Due Date	Manual Timecards Due to Payroll
August	8/23/2024	8/22/2024	08/01/24 - 08/31/24	8/14/2024	8/9/2024
**September	9/20/2024	9/19/2024	09/01/24 - 09/30/24	9/11/2024	9/6/2024
^^October	10/25/2024	10/25/2024	10/01/24 - 10/31/24	10/11/2024	10/4/2024
**November	11/22/2024	11/21/2024	11/01/24 - 11/30/24	11/13/2024	11/8/2024
**December	12/20/2024	12/19/2024	12/01/24 - 12/31/24	12/11/2024	12/6/2024
^^January	1/24/2025	1/24/2025	01/01/25 - 01/31/25	1/15/2025	1/10/2025
February	2/21/2025	2/20/2025	02/01/25 - 02/28/25	2/12/2025	2/7/2025
^^March	3/28/2025	3/28/2025	03/01/25 - 03/31/25	3/14/2025	3/7/2025
April	4/25/2025	4/24/2025	04/01/25 - 04/30/25	4/16/2025	4/11/2025
May	5/23/2025	5/22/2025	05/01/25 - 05/31/25	5/14/2025	5/9/2025
June	6/27/2025	6/26/2025	06/01/25 - 06/30/25	6/18/2025	6/13/2025
July	7/25/2025	7/24/2025	07/01/25 - 07/31/25	7/16/2025	7/11/2025

Exempt (Professional) - employee pay is pro-rated. Exempt employees' pay is not based on the highlighted pay period. Exempt- Function pay, additional duties, Comp earned, and absences *may* process during the month they occur, as long as they are approved on or before the dates listed above (◆). If they are not approved by the ◆due date of each month, they will process on the next scheduled pay date.

For employees that are not on direct deposit, your June & July checks are mailed to the address on file. Please ensure that your address is correct with Human Resources or Auxiliary Human Resources.

**Early Pay Dates

^^Direct Deposit is Friday

◆Time & Attendance Due Date